

Memo

To: Chevy Chase Village Board of Managers
From: Grace Brock, Administrative Assistant/Community Liaison
CC: Shana R. Davis-Cook, Village Manager
Date: 3/14/2013
Re: Village Hall Use for February 2013

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of February, 2013.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —Bat Mitzvah, Non-profit Board Meeting	2	\$850.00
Community Use—Board of Managers Meeting, Budget Committee Meeting, Budget Workshop Meeting, Building Code Review Committee Meeting (2), WSSC Project Meeting, Elections Committee Meeting, Red Cross Babysitting Course, Parents' Night Out.	9	\$0.00
Fee Waiver Use/Public Use— Chevy Chase @ Home's Meet and Mingle Event, Garden Club Meeting, Section 5 Meeting, Historical Society Meeting.	4	\$0.00